

TROY RECREATION BOARD MEETING
Wednesday, April 19, 2023
4:00 p.m.-City of Troy Recreation Department
Bravo Room

Call to Order: President – Mr. Hobart

Roll Call: Mr. Hobart
 Mr. Dunn
 Mrs. Reed
 Mr. Herman
 Mrs. White

Approve Minutes: March 15th, 2023 Recreation Board Meeting

Reports: General Recreation
 Hobart Arena
 Troy Aquatic Park

Old Business

New Business Review and Approval of Party Room Rental Rates.

Public Comments

Adjournment

Troy Recreation Board Meeting
Wednesday, April 19, 2023
4:00 p.m. – Bravo Room

General Recreation:

1. Summer program registrations began online on April 3rd. We are still working on finalizing details on Gymnastics and Cheerleading.
2. 2023 Float Troy reservations began February 6th. To date there are 117 reserved.
3. Youth Hockey registrations began on April 11th. There are 58 registrations to date.
4. Summer Adult Hockey registrations began on April 11th. We may add an additional timeslot. The session is already almost maxed out.

Hobart Arena:

1. Upcoming Hobart Arena events:
 - a. Winterguard International – April 19-23, 2023.
 - b. Zach Williams Concert – April 27, 2023.
 - c. Dayton Feis – April 29, 2023.
 - d. UVCC Awards Assembly – May 2, 2023.
 - e. USTA Ohio Baton State Championships – May 6 & 7, 2023.
 - f. Centerstage Academy of Dance Spring Recital – May 13 & 14, 2023.
 - g. Troy High School Senior Awards Assembly – May 18, 2023.
 - h. UVCC Graduation – May 25, 2023.
 - i. Miami East Graduation – May 26, 2023.
 - j. Troy High School Graduation – May 27, 2023.
 - k. Bethel Graduation – May 27, 2023.
 - l. Covington Graduation – May 28, 2023.
 - m. Tipp City Graduation – May 28, 2023.
2. Summer ice begins June 5th.

Troy Aquatic Park:

1. We are currently offering \$10 off season passes through April, 2023. One Hundred Forty-eight (148) 2023 Troy Aquatic Park season passes plus twenty-six (26) grandparents passes have been sold to date.

MINUTES

Troy Recreation Board Meeting
Wednesday, March 15, 2023
4:00 p.m.
Hobart Arena

Members Present: Marty Hobart, President; Tom Dunn, Vice President; Ashley Reed, Secretary; and Eric Herman

Members Absent: Autumn White.

Others Present: Kenneth Siler, Director of Recreation and Carrie Slater, Assistant Director of Recreation.

The meeting was called to order by the President of the Recreation Board, Marty Hobart.

The minutes of the February 15, 2023 Recreation Board meeting were read. It was moved by Mr. Hobart and seconded by Mr. Dunn to approve the minutes as amended. Motion carried.

The Director informed the board that staff has been working to get all of the contractors in place for the summer programs. There will be a new Musical Theater instructor this year. Sonja Hyer did the program for the Recreation Department for about 15 years. She is no longer able to do it. She did connect the department with someone else. Carrie and Donna have been working with her to get dates and the program finalized. Staff is currently working with Tumble U to get the gymnastics program finalized with dates and instructors. The Cheerleading instructors from last year are no longer available this summer. Online registrations for summer programs will begin on April 3rd.

Float Troy registrations began on February 6th. They continue to go well. Reservations are close to where they were at this same time last year. A couple of additional dates were added this year.

This is the last week for the 2022-2023 youth hockey season. The last practices are tomorrow night. The Director is currently working on the online registrations for next season, which will start April 11th. There are a couple of evaluation skates next week for next season. The first email has been sent out to all participants from this season so they know the timeline for registration and evaluation dates.

The Director informed the board that it has been a busy month for the arena. It started with the Cheer Competition followed by the Home Show. There was a hockey tournament the following weekend then the OHSAA District Wrestling Tournament. This past weekend was the State LEGO Championships. This was their first time at Hobart Arena. There was some really good

feedback from the event. They have asked about a date for next year. It will likely be held on the same weekend. There were approximately 1,000 people in the building each day. Concessions did well. Staff did catering for about 120 people for their judges hospitality and meals. Everything went well.

Staff is preparing for the AEW Wrestling event this Saturday night. There are approximately 2,500 tickets sold so far. The Director believes there will be approximately 2,700 tickets sold. It should be a good event for the arena. This is their first non-televised event that they have ever done. They are pleased with the number of tickets sold so far for the event. Staff is waiting on merchandise to arrive to get it set up and ready for Saturday. After the AEW Wrestling event staff will start focusing on the Travis Tritt concert. The Director is currently working on submitting offers for some events in the fall. The ice will be going off on March 26th, the system will be shut down and the floor will be cleared and set-up for the Travis Tritt show on March 29th.

Winterguard will be in the arena for two weeks. There is only one event day out of those two weeks from 8:00 a.m. until 4:30 p.m. on Thursday, April 20th.

The Director informed the board that arena staff is working on getting a project list together for the spring for the arena and the pool.

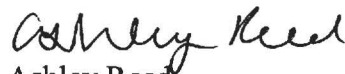
The Assistant Director informed the board that next Wednesday Slagle Mechanical is coming to assist with disconnecting the gas to prepare for moving the old boiler unit out and putting the new one in. Last night there was a lifeguard training session at the YMCA from 4:00 p.m. until about 8:30 p.m. There were fourteen kids who attended. Of the fourteen, nine were staff members from the Troy Aquatic Park who were all successful in completing everything to be certified for the upcoming year. There was also a training over Christmas break with 6 or 7 kids. There is a class in April that currently has 5 kids enrolled. That will be five new certified lifeguards for the summer. She is hoping to get 4 or 5 more additional lifeguards for the summer. She is comfortable that she will get to that point to operate the facility with no impact on operations.

The Director informed the board that as part of the 2023 budget, Council approved to replace the arena ice deck cover for up to \$170,000. When there are non-ice events and the ice is on, the ice is covered with this material. The current ice deck cover is Homasote. It is 12 years old and is in terrible condition. It is disintegrating. The new product will hold up much better and should last 20-25 years. It is a fiber reinforced polyurethane material. Two bids were received for the new ice deck replacement. Covermaster was the low bidder at \$149,053.60. Athletica's bid was \$158,500. The planned timeline to do the initial installation will be at the end of summer ice around the first week of August. It is recommended that the initial installation should be done when the ice is on. The initial installation and cutting of the material is done with

supervision and direction from the supplying company. The new product will then be ready for use for the first non-ice event in the fall. The Director's recommendation to the board is to award the bid to the low bidder, Covermaster. It was moved by Mr. Dunn and seconded by Mr. Herman to recommend awarding the bid to Covermaster in the amount of \$149,053.60. Motion Carried.

Being no further business, it was moved by Mrs. Reed and seconded by Mr. Dunn to adjourn the meeting. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Ashley Reed".

Ashley Reed
Secretary

Hobart Arena

Party Room Rental Agreement

For Private Skating Sessions



In order to ensure that everyone has the most enjoyable experience, please note the following guidelines and helpful tips for your group's party while at your Hobart Arena:

- We accept cash and all major credit cards for payment.
- A valid credit card is required to secure the rental of the Party Room in the event of damages to the facility.
- Party Room rental is fifty dollars (\$50) per private skating session (up to 2 hours) with the rental of Ice. Rental rates for ice are \$215/hour.
- Room Occupancy is up to 19 guests.
- No admissions included in the rental. The Party will be charged the Skate Rental of \$1 per skater. The person coordinating the session must communicate with the Arena Manager who is paying for the skate rental in advance of the rental date.
- One half of the total rent due must be paid as a deposit at the time of the booking. The remaining balance of the rental is due on the 72 hours prior to the rental date. If the renter chooses to be billed at the end, then they must work with the Arena Manager on invoicing information.
- All rentals must be booked minimum of 10 days prior to the rental date.
- Cancellation Policy – Parties can be cancelled at least 14 days in advance to receive a refund of their deposit. The renter will not be charged for the additional half of the rental. If a party cancels less than 14 days in advance, no refund of the deposit will be given. The renter must cancel the party prior to the Friday of the weekend rental use to prevent their card from being charged the additional half of the rent. If the rental is canceled after the credit card has been ran for remaining balance of the rental, the renter will not receive a refund for the rental of the party room. If inclement weather is a factor, the arena will work with the renter to reschedule the party or the renter will receive a refund.
- Concessions can be provided if the private group has 75+ guests for their party.
- If the party is under 75 guests, the Renter can opt to bring in their own pre-packaged food, refreshment (no alcohol permitted), cake, and/or ice cream. Items cannot be sold or donations taken for food and drink. Utensils, plates, cups, bowls, cake cutter, ice cream scoop and candles are NOT provided by the venue, renter must bring their own to use. The venue will provide refrigerator and freezer space for cake and ice cream upon request.
- Please note the only freezer/refrigerator access we have for guests is for cake, ice cream, or cupcakes.
- The Party Room has two (2) eight-foot (8') tables with chairs for you to use.
- Tablecloths are not included, but you may bring your own.

- There is a countertop and sink in the room for your use. Only liquids may go down the sink drain, no other debris/waste is permitted to be dumped in sink.
- **Renter may enter the facility 15 minutes prior to their event, unless otherwise noted by the Arena Manager. Renter must be out of the space no more than 15 minutes after the session has ended.**
- Tape of any kind is not permitted to hang any type of decoration on the walls.
- We do not allow silly string, confetti, sparkles, etc. Your credit card on file will be charged fifty dollars (\$50) per hour needed to clean this debris from the Party Room after conclusion of your party if any of these have been used.

Thank you for reserving your party with us at your Hobart Arena!

Customer Name (print): _____

Customer Signature: _____

Today's Date: _____

Date of Room Rental: _____

Payment Date & Payment Type: _____

Received by: _____ Date: _____

Arena Office Manager

Received by: _____ Date: _____

Arena Manager





255 Adams St.
Troy, OH 45373
937-339-2911

Credit Card Payment Authorization Form

Sign and complete this form to authorize Hobart Arena to make a one-time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I _____ authorize Hobart Arena to charge my credit card account
(Full Name)
indicated below for _____ on or after _____. This payment is for
(Dollar Amount) (Date)

(Description of Goods/Services)

Credit Card Holder Information

Name as it appears on Card _____
Billing Address _____
City _____ State _____ Zip _____
Phone # _____ Email _____

Account Type: ☐ Visa ☐ MasterCard ☐ AMEX ☐ Discover

Cardholder Name _____

Account Number _____

Expiration Date ____ / ____

Security Code _____

SIGNATURE _____ DATE _____

I authorize Hobart Arena to charge the credit card indicated in this authorization form according to the terms outlined above. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company so long as the transaction corresponds to the terms indicated in this form and the Room Rental Agreement. Incidental damages and charges are outlined in the Room Rental Agreement and, if needed, will be processed in a separate transaction charged to the credit card indicated in this authorization form.

Hobart Arena

Party Room Rental Agreement

For Public Skating Sessions



In order to ensure that everyone has the most enjoyable experience, please note the following guidelines and helpful tips for your group's party while at your Hobart Arena:

- **We accept cash and all major credit cards for payment.**
- *A valid credit card is required to secure the rental of the Party Room in the event of damages to the facility.*
- Party Room rental is one hundred fifty dollars (\$150) per two (2) hour skating session.
- Room Occupancy is up to 19 guests.
- **No admissions included in the rental. The Party will be charged the Group Admission rate (\$6 per skater) and Skate Rental (\$3 per rental). Payment must be one at the box office during the public skating session.**
- **Deposit of \$75 (½ of the payment) due at booking of the party date. The remaining balance of the rental is due on the Friday of the weekend party date. Admissions, Rental and Food/Beverage will be charged the day of the rental.**
- **All rentals must be booked minimum of 10 days prior to the rental date.**
- **A room attendant will be provided for each rental.**
- **Cancellation Policy – Parties can be cancelled at least 14 days in advance to receive a refund of their deposit. The renter will not be charged for the additional half of the rental. If a party cancels less than 14 days in advance, no refund of the deposit will be given. The renter must cancel the party prior to the Friday of the weekend rental use to prevent their card from being charged the additional half of the rent. If the rental is canceled after the credit card has been ran for remaining balance of the rental, the renter will not receive a refund for the rental of the party room. If inclement weather is a factor, the arena will work with the renter to reschedule the party or the renter will receive a refund.**
- **Pizza and pitchers of pop can be provided by the venue. Renter must give a 14-day notice if they would like the venue to provide Pizza and pop. Al's pepperoni pizza can be provided for \$18 per pizza. Pitchers of pop can be provided for \$5 per pitcher. Payment for these items is due at the concession stand the day of the rental.**
- **The Renter can opt to bring in their own pre-packaged food, refreshment (no alcohol permitted), cake, and/or ice cream. Utensils, plates, cups, bowls, cake cutter, ice cream scoop and candles are NOT provided by the venue, renter must bring their own to use. The venue will provide refrigerator and freezer space for cake and ice cream upon request.**
- **No sparkling, re-igniting or trick candles are permitted to be used.**
- **Please note the only freezer/refrigerator access we have for guests is for cake, ice cream, or cupcakes.**
- **The Party Room has two (2) eight-foot (8') tables with chairs for you to use.**

- Tablecloths are not included, but you may bring your own.
- There is a countertop and sink in the room for your use. Only liquids may go down the sink drain, no other debris/waste is permitted to be dumped in sink.
- You may arrive up to 30 minutes before the start of your party to decorate the party room and drop off any gifts, ice cream or cake. At that time, you and your guests will have access to the room once we begin taking admissions for the skate session, up to the conclusion of the skating session. **Renter must be out of the space no more than 15 minutes after the session has ended.**
- Tape of any kind is not permitted to hang any type of decoration on the walls.
- We do not allow silly string, confetti, sparkles, etc. Your credit card on file will be charged fifty dollars (\$50) per hour needed to clean this debris from the Party Room after conclusion of your party if any of these have been used.
- Concession stand is open during public skating sessions.

Thank you for reserving your party with us at your Hobart Arena!

Customer Name (print): _____

Customer Signature: _____

Today's Date: _____

Date of Room Rental: _____

Payment Date & Payment Type: _____

Received by: _____ Date: _____

Arena Office Manager

Received by: _____ Date: _____

Arena Manager





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Troy, OH 45373
937-339-2911

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Sign and complete this form to authorize Hobart Arena to make a one-time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I _____ authorize Hobart Arena to charge my credit card account
(Full Name)

indicated below for _____ on or after _____. This payment is for
(Dollar Amount) (Date)

(Description of Goods/Services)

Credit Card Holder Information

Name as it appears on Card _____

Billing Address _____

City _____ State _____ Zip _____

Phone # _____ Email _____

Account Type: ☐ Visa ☐ MasterCard ☐ AMEX ☐ Discover

Cardholder Name _____

Account Number _____

Expiration Date ____ / ____

Security Code _____

SIGNATURE _____

DATE _____

I authorize Hobart Arena to charge the credit card indicated in this authorization form according to the terms outlined above. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company so long as the transaction corresponds to the terms indicated in this form and the Room Rental Agreement. Incidental damages and charges are outlined in the Room Rental Agreement and, if needed, will be processed in a separate transaction charged to the credit card indicated in this authorization form.